

Application for Employment

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Job Code

Please print clearly or type.

General Information

Name: Williams John Andrew Social Security No: 123 45 6789
(Last) (First) (Middle)

Address: 123 Oak Tree Lane Waterbrook, MO 12345
(Street) (City/State/Zip)

Phone: 999-999-0123 999-999-8765 E-mail: jwilliams@email.com
(Home) (Other)

Are you legally eligible to work in the United States? Yes No

If no, please explain: _____

Have you ever worked for this company before? Yes No

Position

Position(s) or Type of Employment Wanted: Construction – Roofing or Dry Wall

Salary Desired: <u>\$8.50/hour</u>	Shift Desired:	Will Accept:
Date Available: <u>November 1, 2005</u>	<input checked="" type="checkbox"/> Day	<input type="checkbox"/> Part-Time
	<input type="checkbox"/> Evening	<input checked="" type="checkbox"/> Full Time
	<input type="checkbox"/> Night	<input type="checkbox"/> Temporary
	<input type="checkbox"/> Any	

Veteran Information

Branch of Service: N/A Date of Service: _____

Education and Training

	School Name and Location	Dates Attended	Graduated?	Degree Received	Major or Emphasis
High School	Waterbrook High School	1993-1997	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	High School Diploma	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		

Special licenses or certificates held:

Special skills: Can drive a forklift, some welding experience

(language, mechanical, technical, etc.)

Work Experience

Dates of Employment	Name & Address	Job Title & Description	Salary/Wage	Reason for Leaving
June 2000 - May 2001	Smith Auto Factory 569 Main St. Waterbrook, MO 12345	Line Worker: Worked on assembly line installing brakes	\$7.25/hr	Personal reasons
March 1998 - May 2000	Elbert Construction 897 E. 3 rd Street Waterbrook, MO 12345	Worker: Drywall, finishing, roof work	\$7.00/hr	New position
June 1997 – February 1998	Waterbrook Nursing Home 526 S. Clark St. Waterbrook, MO 12345	Janitor: Kept nursing home clean	\$6.25/hr	New position

I certify that the statements made on this application are correct. I understand that any false information is grounds for refusal to hire me or termination without notice.

John Williams

(Signature)

10/14/05

(Date)

Disclaimer: All information, names, addresses and numbers in this application are fictional.