

4H Senior Council Meeting Minutes

Tuesday, February 28, 2017

Meeting was called to order by President Kathy Thiessen at 6:36pm. After the pledges, the secretary minutes from the January 24, 2017 meeting were reviewed. Secretary report accepted as presented.

Treasurer's report, nothing to report other than the budget is still being worked on.

Special Committee Reports:

Jr. Council – Taylor reported that BoCoMo will be March 11th at Tolton High School. Doors will open at 5pm, admission is \$5.00 and dinner is included. They will be having a silent auction, games and a dance to following at 7pm. Jr. Council plans to send out Birthday cards to 4hers that are Jr. Council age and make them aware of their meetings. Jr. Council will be giving away two camp scholarships at BOCOMO. If you bring canned goods to BOCOMO you will be entered into a special raffle. The food will be going to the Volunteer Action Center. Jr. Council plans to have a teen night this fall and YCLS is this weekend.

Budget – A meeting was held Tuesday, Feb 21 at the Extension Center. A quorum was not present. A budget snap shot was presented. Another meeting was scheduled for March 20th at 5:30 pm to be held at the Extension Center. It was mentioned that not all budget committee members are getting the email notifications. Committee chairs need to send their budget information to Brooke. Brooke will send out a second call for committee chairs to report their budget request. Elaine stated that the recognition night information was not correct on the budget sheet. It was not what she had sent to Tevin. Elaine also commented that the Ham committee budget information is not correct as well. It was asked if the membership to this committee was closed. Janet Snow requested that she would like to be added to this committee. Discussion was held concerning adding new members/ volunteers to the budget committee. Theresa Shettlesworth didn't know if it was necessary to have 15 people on the committee, she felt that the work would get done faster with a smaller group. Discussion on whether the president can add member at will to the committee. The Bylaws were read to provide clarity on this issue. Added to the budget committee will be Janet Snow, Jeanne Sigstrand, Julie Holle and Kathy Thiessen.

BBQ – Packets were handed out to the clubs present. Assignments have been assigned and are in the packets. More volunteers are needed to help drive supplies/grills and pits up to the fairgrounds. A sign up genius will be created for volunteers to sign up. Elaine asked for clarification as to which club will be in charge of cooking the pork steaks. Last year Hallsville ended up cooking both chicken and pork steaks. Clarification is also needed for who will be picking up the grills for the pork steaks. Teresa will check with Randy on the grill situation. Pie auction will be incorporated with silent auction. Marketing Committee needs volunteers; members of this committee are Kelly Eddy and Kathy Thiessen. Janet Snow has a list of places that will allow on air time for advertising the BBQ. Janet has offered her help. There was discussion as to the need of another BBQ meeting. Teresa will check with Randy and set up another meeting date. More discussion was held about what the BBQ needs to raise dollar wise in order to help with budgeting. There was discussion on last year's sales and the profit

that was made. A good goal to reach for would be to have a 10% increase in ticket sales. We need to work on getting all kids to sell two tickets and maybe go for 3. Money and or tickets are due back to Extension Center April 7th.

Old Business

County T-Shirts – shirts are here clubs are asked to take them with them after the meeting.

New Business

BBQ – Orange sheets out of the clubs packet are asked to be turned in after the meeting. Make sure ticket numbers are on the sheet along with a signature of the club rep picking up the packet. There was discussion on whether Sr. Council should supply a silent auction item/basket. It was felt that all clubs should donate a pie and a basket for the auction. A short discussion was held about clubs bringing in sponsors for the BBQ, this is something that needs to go back to the BBQ committee for discussion.

St. Louis Trip – This trip is for 4Hers age 8-12 years. Questions were do we still want to do this. No trip was planned for last year. It was rolled into the overnight stay and Zoo trip. Discussion took place about the expense of the buses; Janet suggested we look into MOX as a bus option. A motion was made by Elaine George and seconded by Kelly Eddy that we set up a committee to explore St. Louis Trip options. Motion passed. Committee Volunteers are Jill Swearingin and Leah Allen. It was brought up that kids do need to pay for this trip.

Good Government Day – Is there an interest? It is currently not in the budget that is being worked on. Last year's trip was cancelled due to lack of interest. This trip is for 7th and 8th graders to go and visit the local government officials in Boone County. They visit the City building, jail and visit the public service areas. Question is do we have time to fit it in this year? This is considered programming and it would be good to keep the cost neutral, 4Hers paying some towards the trip. Shelly Bush- Rowe, Regional Director commented that transportation will not be a problem. Brooke will take this on and look more into organizing the trip.

Public Speaking/Demonstration Day – Date needs to be set. A discussion was held about bringing back an Achievement Day. Bring judging back into this. Discussion happened and Teresa Shettlesworth agreed to get a hold of Tonya Heath to set up a date. They will try to do Public speaking/demonstration and fashion review in the same day. Discussion was had on whether we could possibly do this during fair week.

Camp – One session of camp counselor training has been held, two more are scheduled. Planning for camp is in progress. Camp will have an investigative theme (CSI style). Currently they have 20 counselors. May 1st is the deadline for registration. Brooke has a connection for possible getting funding for the bus if a stop is made at the HaHa Tonka State park. – See note from Brooke.

Member Dues – if a child is pending it means that they are waiting on a check. It was stated that clubs will be billed if kids do not pay. Some leaders are concerned about club being charged, some club leaders stated that they have kids registered with their club that they don't know who they are. It was suggested that leaders check their rosters and if there are kids of unknown origin they need to get in contact with Brooke or Tevin.

Event Assistance – procedural clarification is needed. Teresa Shettlesworth made a motion to form a committee to come up with a set of guidelines for event assistance. This was seconded by Tina Gladbach. Motion passed. Committee Members will be: Julie Holle, Theresa Shettlesworth, Kelly Eddy, Eric Walters, Boone County Foundation Member and Jr. Council Member. Clarification is needed for Washington Focus trip.

Debit Card – question is do we allow the office personnel to use one. Overwhelming response was no. Shelly suggested that a purchasing card be looked into. There was discussion - would be a good idea to give the executive committee permission to spend up to a certain amount for emergency situations. Motion was made by Teresa Shettlesworth to not allow a debit card, seconded by Leah Allen. Motion passed. A procedure is needed for checks that are lost or not being cashed (outstanding checks). Janet Snow made a motion and was seconded by Theresa Shettlesworth that after 5 months the Sr. Council treasurer will make contact with the payee of checks that have not been cashed. If the check is not cashed by 6 months a letter will be send stating that the check is null and void. Payee will need to make a special request for reissuance of the check. Motioned passed. Need to check with the bank on possible fee for canceling checks.

By Laws – Committee consists of Diana Duncan, Kathy Thiessen, Kelly Eddy, Julie Holle, Theresa Shettlesworth and Elaine George. There will be no changes for the 2017 year, will work towards updating the By Laws for the 2018 year.

Youth Arts – The question was brought up about asking if we want to have a \$5.00 registration fee for entries at fair? This was proposed from the office, there was discussion. Theresa Shettlesworth made a motion that we do not have a registration fee for youth arts at fair. This was seconded by Janet Snow. Motion passed.

Preregistration for fair in Youth Arts, question from the office is there a penalty for not preregistering, no there is not. Pre-registration helps to determine the number of entries and this helps to determine how many judges will be needed. Janet Snow talked about a program she is demoing for the livestock auction committee. It is called “Show Works” . This is a program that could possibly be used for youth arts.

4H Online Training – Brooke asked if there would be an interest in holding training sessions on how to get the most out of this program. Leaders are interested in this.

Enrollments – It was stated that as part of MU we must accept registrations year round. Discussion was held on what the different clubs policies are. It was decided that as new families come to Boone County that they would be directed to clubs that would best fit the needs of the family. Shelly commented that we need to be careful not to be exclusionary.

Extension Council Liaison - Justin Rapp will serve as the Liaison for the Sr. Council. Extension Council meets on the 4th Thursday of every month.

Sr. Council Meeting Dates – In the by-laws it is stated that meetings will be held on the 4th Tuesday in the months of January, March, May, August, September and November. Five days’ notice is needed if a changed is to be made or a special meeting is called.

Membership Years - It was announced that the state is recognizing clover kid years as membership years. It was asked by the office how do we want to count membership years, this discussion was tabled.

Award Forms – office would like to see a single award form used. This will be sent to the Awards Night Committee as they are already working on this.

Other business – The proposal of pulling livestock money from the Sr. Council budget and put it in its own account that would be supervised by a Fair Committee/Super Committee. There was a lot of discussions on what accounts would go and who would handle the money and would it be audited appropriately. Shelley gave us some examples of how other fairs handle their fair dollars. She stated that it is important that we have clear guidelines, good oversight, good tracking, funds are protected and good fiscal oversight. It was asked that this new committee come before the Sr. Council at their next meeting and present their plans.

Club Reports – there were no club reports at this meeting due to time. It was asked that all leaders provide a written report for the secretary of their clubs activities.

Announcements:

Promotion committee met earlier in the evening and they are planning a movie night for 8-12 year olds. It will be held May 5th

Senior Council Meeting – March 21st this is a special meeting date. (See note in email from Brooke about location).

BOCOMO – March 11th, Tolton High School

Camp Counselor Training – March 15th 6-8pm

COMO Swine – March 18th – see newsletter

SMQA – March 30th – Brooke will send additional info.

Teresa Shettlesworth moved that we adjourn the meeting, it was seconded by Tina Gladback

Meeting adjourned at 9:28pm