

Minutes of the Barton County University of Missouri Extension Council

Established October 1, 1961 the purpose of Barton County University of Missouri Extension Council is to oversee educational programs and improve local citizen's lives by addressing their highest priorities through the application of research-based knowledge and resources.

I. Call to Order

Chairman Lee Howard called the Barton County University of Missouri Extension Council to order on Monday, December 4, 2017 at 7:30 p.m.

Council members present:

Paul Crabtree
Roger Mayfield
Lee Howard
Gerry Garrett
Sondra Smith
Bradley Morgan
Caleb Robertson
Kathy Pace
Ed Patterson
Clifford Blanchard

Ben Reed
Amanda Robertson

Staff present:

Kathy Macomber
Lindsey Stevenson
Tersea Dalby
Elaine Davis

Council members absent:

Judy Gastel
Jason Frieden
Lynn Calton
Belinda Shoff
Marshall Miller
Judy Gastel

Council members excused:

Barb Thrasher
Chad McCulloch

Youth Representative present:

Matthew Morgan
Theo Crabtree

II. Staff Reports

Staff present gave staff Reports. Kathy Macomber shared an active month with various programs and participation. She highlighted a training she attended in Seattle Washington called Navigating Difference that she felt would be very beneficial in future programming. Programming included OACAC Board meeting training in Dade County and Successful Grant Writing Strategies for nonprofit in Jasper County.

Elaine Davis highlighted the 4-H banquet to be a success with lots of yearly successes. The Teen Leaders will be doing a food drive for Good Samaritan in partnership with The Lamar schools. She also announced the 4-H youth also did very well in the SW Regional Mo Report Form Judging with all form being graded in the upper 80%. Joy Krueth was awarded a camp scholarship and Cora James was awarded a scholarship for trip to State Teen Conference.

Youth Representative reported Matthew Morgan highlighted his recent trip the National 4-H Congress in Atlanta Georgia. Theo Crabtree reported that the teen leaders had filled backpack meals for school students and the Learn A Do 4-H club had been to local nursing home Christmas caroling.

Theresa Dalby reported a busy month with programming in Lamar working with Dade County OACAC, and Lockwood Lutheran School. She also shared the SNAP outreach program was still taking applicants at the Lamar Good Samaritan.

Lindsey reported a busy month with training in Columbia on youth and families as HES and 4-H begin to unite areas. Programming include cooking matters, Stay Strong Stay Healthy, at several locations and nutrition basics at Carl Junction High School along with attending Lawrence county Community Betterment meeting. Upcoming events include possible a stay Stay Strong Stay Healthy class at Lamar Sr, Center. Lindsay reported a program with healthy meal kits offered at Harps in Carl Junction where customers can pick up a kit to fix the entire meal and take home. Teresa Dalby helped with the project and plans to possible implement in local markets in the area.

Kathy shared that Patrick Davis had provided his outreach report. Patrick serves Barton County with livestock programming and wanted to report his programming and travel to the county.

III. Review and Approval of Business

Council members reviewed minutes for November 6, 2017. Motion made by Ben Reed to accept the corrected minutes, seconded by Gerry Garrett. Motion carried. Lee Howard commented he appreciated a copy of the minutes in the council reminder letter to read ahead of time.

Financial Report and Travel were reviewed by council members. Kathy Macomber addressed travel question with funds being paid to Japer County. Kathy explained Jasper County is a clearinghouse for all SW travel .All SW counties submit travel funds and are then reimbursed. Motion made by Roger Mayfield to accept the financial report and travel, seconded by Ed Patterson no further discussion Motion carried.

IV. Old Business

A. Nominees 2018 Council election

Nominees for the 2018 Council election were discussed and the following names were confirmed

There will be five seats to fill in District I and four seats to fill in District II.

District I

Sondra Smith
Dennis Wilson
Paul Crabtree
Denise James
Carlee Phipps
Cinda Miller
Kyle Compton

District II

Joyce Moser
Hailey Rook
Kristen Hake
Frances Forst
Jeanette Carpenter
Jim Stettler
Kelsey Peckman

Suggested candidates Steve Gilkey could not be reached and Terry Lawrence declined.

The names in bold have agreed to be a candidate. Kathy Pace will to contact Theresa Davis as a possible candidate and advise the office by Friday 12/9.

Possible discussion of adding online council election voting. In some counties, it has increased voting. Kathy Macomber will be taking a training on implementing the program. Paul Crabtree shared he felt learning more about the process after Kathy reported on the training would help the council make a decision on the process.

B. Secretarial Candidate- Lee Howard reported that 25 applicants were submitted the committee interviewed five candidates. All had good office skills. Kathy Macomber reported that two candidate were eliminated after background check and reference calls were made. The remaining three candidates had exceptional skills in office procedures. The candidates were

ranked 1. Amber Wolf, 2. Nadine Pattison, 3. Lori Payne. Lee Howard requested the council authorize Kathy to offer the job to following candidates in this order in the event someone had already found employment. Bradley Morgan ask about the candidate's longevity on job. Kathy explained there was a probation time at which time either could decline the position. Ben Reed ask about background check. Kathy reported she had made phone calls to references and used case net, Facebook and Linked In.

Clifford Blanchard made a motion to move forward on the secretarial position as presented in candidate order of one, two, and three. Sondra Smith seconded. Motion carried. Kathy will call on Tuesday Dec 5 to start the hiring process.

V. New Business

A. Campus Leadership visit 3/5/18. – Kathy Macomber shared Steve Devlin along with Jay Chism will be traveling to Barton County March 5 to meet with County commissioners and Extension Council. Staff will provide a 6:00pm supper and Council meeting will follow. At this time, the rollout for the new University of Missouri Extension program update looks to be August – January 2019

B. 2018 Budget Request –Kathy present the 2018 Extension Council Budget request with a reduction in funding. Areas resulting in the reduction include new secretary salary will be reduced and travel will be subsidized by campus. Ben Reed ask if the Soil and crops conference could be covered completely by Extension since we had additional funds. Kathy shared that Jill was in charge of that program so she would need to be informed of the request. Kathy explained there are guidelines for budget funds and there are guidelines for fee generation programming. The budgeted funds are taxpayer's dollars; Extension makes every effort be good stewards of budgeted funds. The question was ask what if we go over budget. Kathy shared every effort would be made to not let that happen but Extension does have a 6 month supply of income set aside for emergency use . **Paul Crabtree made a motion to accept the budget and present to the commissioners , Roger Mayfield seconded the motion. With no additional questions or discussion all voted in favor .**

C. Barton County Endowment Fund- Kathy Macomber reported on the Barton County endowment Fund. The principal is \$35,388.11. Extension has an option to spend a percentage each year or return to principal. This year the amount is \$224.35. In the past ½ has been returned and ½ has been given to 4-H. The Council ask to have this tabled to next meeting.

D. Soil Test increase- Kathy Macomber shared that cost of soil samples will increase on campus to \$12.50. In addition, postage will increase after Jan 1. The Extension office is now charging \$15.00, requesting, and increase to \$20.00. Discussion included that most counties are raising the cost. Clifford Blanchard made a motion to increase soil samples to \$20.00, Gerry Garrett seconded motion all were voted in favor.

E. Annual Meet location –Kathy Macomber reporter she had checked on 2 possible location Thiebaud Auditorium and Lamar First Baptist Church. The Thiebaud was \$100.00 less and included clean up. Discussion included would space be sufficient. Kathy reported we usually have 80+ in attendance and should have enough space. A council consensus was to select the Thiebaud Auditorium for the Annual Meeting February 26, 2018

F. Other –Lee Howard announced Tammy Roberts would be honored Dec 22 in The Bates county office from 10am -2pm. She will be retiring from Extension and has spent several years in Barton before moving to Bates County.

VI. Adjourn

The regular meeting adjourned at 8:40 pm.

Respectfully submitted,

