

SCORESHEET FOR _____ 4-H CLUB
TREASURER'S BOOK

CRITERIA	POINTS AVAILABLE	POINTS AWARDED
Dues paid to county 4-H Council on time (November 1)	5	
Treasurer's Report in each meeting's minutes	1—12	
Bank Statements included w/ Treasurer's book	1-10	
All checks contain two signatures Documentation that 2 signatures are on checks written*	10	
Membership Roster for Dues complete	1-5	
Record of Finances completed	1-10	
4-H Annual Financial Report and 4-H Audit Report completed w/ all required signatures	10	
Copy of Club's EIN included	10	
TOTAL POINTS	72	

*This documentation is preferably cancelled checks, if your bank provides those w/ the bank statement. Alternate a copy of the signature card, copies of a random sample of checks obtained by printing from online banking; or by requesting a random sample of copies from your bank.

Gold Seal	60-72
Silver Seal	47-59
Bronze Seal	46-0