



**Missouri 4-H**  
University of Missouri  
4-H Center for Youth Development



# Missouri 4-H

# Recognition Form

## Level 2 (Ages 11-13)

### **Personal Goals**

Reflect on project, leadership, and citizenship experiences in 4-H. Youth develop the ability to accurately describe project achievements, knowledge, skills learned, and decision making experiences. In addition, youth develop proficiency in the seven skill sets (understanding self, communicating, getting along with others, learning to learn, making decisions, managing resources and working with others).

### **Organizational Goal**

Written testimonials concerning projects, learning experiences, leadership experiences, and citizenship help market the 4-H program to potential audiences and stakeholders

### **Program Evaluation Goal**

Reflection on all experiences provides evidence of the positive impact 4-H has on youths.

# Missouri 4-H Recognition Instructions and Scorecard

## Level 2 Ages 11-13

### Eligibility

- ✚ For 4-H members, ages 11-13
- ✚ Must have been a 4-H member for at least one year

### Application Information and Formatting Requirements

- ✚ Complete the application form with all required signatures.
- ✚ Head each section of the application by letter and name for those areas requiring additional information on a separate sheet of paper. Place these pages in order after each category chart.  
Example: Section B2. Leadership Learning Experiences
- ✚ For essay sections use a word processor or typewriter. Use plain 8 ½ x 11” white paper with 1-inch margins at the top, left, bottom and right. Type on one side of each sheet of paper only.
- ✚ For computer generated applications, use a font no smaller than 12 points. Single space within each answer and double space between questions. On a typewriter, use type no smaller than 12 characters per inch.
- ✚ Report up to, but no more than, three years information.
- ✚ Submit your application in a folder or binder to your local University of Missouri Extension center prior to the locally required date.
- ✚ Stay within the page limits specified for each section of the application.
- ✚ The sequence of the pages and point values are as follows:

Section	Information	Points
Section A – Overall & Biographical data	<ul style="list-style-type: none"> <li>• Grammar, punctuation, organization, neatness, spelling, etc.</li> <li>• Section is completely filled out</li> <li>• All appropriate signatures are included</li> </ul>	25
Section B- Leadership	<ul style="list-style-type: none"> <li>• B1 Leadership Experiences Chart (25 pts)</li> <li>• Do not list experiences more than once</li> <li>• B2 Learning experiences (1 page) (75 pts)</li> </ul>	100
Section C - Citizenship & Community Service	<ul style="list-style-type: none"> <li>• C1 Citizenship and Community Service activities chart (15 pts)</li> <li>• C2 ½ page on citizenship (30 pts)</li> <li>• C3 ½ page on community service (30 pts)</li> </ul>	75
Section D - 4-H projects and activities	<ul style="list-style-type: none"> <li>• D1 Participation Chart (50 pts)</li> <li>• D2 Project and Activity Learning Experiences (1 page) (100 pts)</li> <li>• Put an X under the column that represents the highest level of participation</li> </ul>	150
Section E - 4-H story	Limit to 1 page typed or 2 pages hand written, one side only. You may use notebook paper	100
Section F - Photographs	Limit 3 pages (two photos per page, one side only) Write a short sentence beneath each photo to explain what is happening in the photo (max. 20 words)	50
<b>Total Points for Application</b>		<b>500</b>

**Special Note:** DO NOT attach any additional pages, pictures, support material or documents to your application.



## Missouri 4-H Recognition Form Level 2 (Ages 11-13)

### Section A. Biographical Data

<b>County</b>	<b>Program Year</b>	<b>Years in 4-H</b>	<input type="checkbox"/> Boy <input type="checkbox"/> Girl	
<b>Name</b>				
<b>Home Address</b>		<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Home Phone</b>		<b>E-Mail</b>		
<b>Birth Date</b>		<b>Age on December 31<sup>st</sup></b>		
<b>Name of Your 4-H Club or Group</b>		<b>Grade</b>		
<b>Name of Parents/Guardians</b>				
<b>Race</b> (check all that apply) <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> American Indian/Alaskan <input type="checkbox"/> Asian <input type="checkbox"/> Asian/Pacific Islander				
<b>Ethnicity</b> <input type="checkbox"/> Hispanic <input type="checkbox"/> Not Hispanic				
<b>Residence</b> (check one) <input type="checkbox"/> Farm <input type="checkbox"/> Suburb of more than 50,000 <input type="checkbox"/> Rural less than 10,000 <input type="checkbox"/> City of more than 50,000 <input type="checkbox"/> Town of 10,000 to 50,000				

#### Statement by 4-H Member and Parent/Guardian

The member prepared this application, and we certify that the information is true and accurate. We give permission to the 4-H Center for Youth Development to use information in this document for 4-H program promotion and education.

<b>Date</b> (month, day, year)	<b>Signature of 4-H Member</b>
<b>Date</b> (month, day, year)	<b>Signature of Parent/Guardian</b>

#### Approval of this Report

We reviewed this application and believe it to be correct.

<b>Date</b> (month, day, year)	<b>Signature of 4-H Club Leader</b>
<b>Date</b> (month, day, year)	<b>Signature of County 4-H Staff Person</b>

## Section B – Leadership Experiences (100 points total)

**B1. Leadership experience – (25 points)** List 4-H offices you have held, committees you have served on, and activities where you have helped. Tell what you learned.

Experience	What did you learn

## B2. Leadership Learning experiences (1 page maximum) (75 points)

You will use leadership skills in many ways the rest of your life. On a **separate sheet of paper** describe how you are using the following three leadership skills to help others as well as yourself: Communicating, Getting Along with others and Learning to Learn. Brief descriptions of these areas are included in the instruction section of this application.

### Communicating

Most people think that speaking before groups is an important leadership role. You have learned already that many other communication skills are just as important in leading groups.

The best leaders are excellent listeners, careful observers of nonverbal communication, skilled in conversing informally in small groups and on the phone, able to obtain feedback from others, and skilled at writing. 4-H activities encourage communication. Describe your skills. Give specific examples, such as how listening changed your actions, or how nonverbal feedback encouraged you to ask more questions.

### Getting Along with Others

Understanding and appreciating the people you meet is vital to success in leading groups. As a leader, you will need to gain the trust and support of the individuals in the group. Skills in meeting, accepting, caring, and trusting are basic to building teamwork. Your work in 4-H has provided skills to help groups get along. Describe how you have used your skills to build a team attitude.

### Learning to Learn


Helping people make changes is what leadership is all about. Learning to learn is learning how to make desired changes. You make changes in attitude in the way you do things, and in the information you know. The things you know are applied in new and creative ways.


What are some ways you learn new things? Do you learn better in groups or by yourself? Can you learn with games and songs? Do you see that youth of differing ages have differing abilities to learn?

## Section C. Citizenship and Community Service (75 points Total)

### C1. Citizenship/Community Service Activities 15 points

List events, activities, and experiences related to citizenship and community service.

 **Level** – Club, County, Region, State

 **Involvement** – Participant (1 point), Had the idea, (2 points), Arranged the event (3 points)

Year	Activity	Level	Involvement

### C2. Citizenship (1/2 page maximum) 30 points

Citizenship is an important part of the 4-H program. It can be described as who or what we are, as what we believe, or as what we do. On a separate sheet of paper, write a narrative of your citizenship experiences. (Include both your 4-H and outside 4-H experience)

Identify ways you have participated in citizenship experiences and describe what you learned about your community, school or country, as well as about yourself, in the process. Experiences may include, but are not limited to, volunteering on Election Day, participation on local extension councils, attending local government days, job shadowing a government official, participating in Citizenship Youth Forum, writing a letter to the editor of the local newspaper, voting and voicing your opinion at club meetings or learning about other cultures.

### C3. Community Service (1/2 page maximum) 30 points

Community service is what you do as an individual or with others to help the community. On a separate sheet of paper, write a narrative of your community service experiences. (Include both your 4-H and outside 4-H experience). Identify community service projects and activities in which you have been involved, describe your level of involvement and what you learned through the experience.

## Section D. 4-H Projects & Activities (150 points Total)

**D1 Participation 50 points** List 7 4-H events or opportunities associated with your most significant 4-H projects and activities. You can include talks, media, workshops attended, tours, and trips. Put an X in the box below the **highest level of participation** of each event or activity. Only list an activity/event once.

Year	Activity/Event	Highest level of participation (put an X in one box per activity/event at the highest level of participation.)				
		Club (2 pts)	County (3 pts)	Region (4 pts)	State (5 pts)	National (5 pts)

List 3 events or opportunities associated with your most significant 4-H projects and activities in other organizations.

Year	Activity/Event	Highest level of participation (put an X in one box per activity/event at the highest level of participation.)				
		Local (2 pts)	County (3 pts)	Region (4 pts)	State (5 pts)	National (5 pts)

**D2 Project and Activity Learning Experiences (1 page maximum) 100 Points**

Describe experiences associated with your most significant 4-H projects and activities. Put emphasis on the past year's efforts. Include what knowledge you gained and skills you have learned. Describe how you have used problem solving, responsibility, practiced good sportsmanship and possible careers related to these projects and activities you may have interests in pursuing.

## Section E. 4-H Story (1 page maximum) 100 points

In story form, use your 4-H experiences to tell us how you are applying 4-H lessons to make a difference in your life and your community.

## Section F – Photographs (50 points)

✚ Limit three pages (two photos per page, one side only).

✚ Photos may be mounted on any kind of paper.

- 1) Include color or black & white photos that show things you have done or made in the project(s) listed in **Section D**.
- 2) Write a short sentence beneath each photo to explain what is happening in the photo (maximum 20 words).

***Please insert your Missouri 4-H Recognition Form  
in some kind of folder or binder to protect it.***

**Reminder: Applications advancing to the state office will not be returned.**