

NW Regional Extension Council Minutes in Bold

Thursday, Nov. 17, 2011—7:30 p.m.

Locations:

- ✓ **Northwest Region Office**, 706 S. Woodbine, Suite A, St. Joseph, MO
- ✓ **Princeton High School**, 1008 Coleman, Princeton, MO
Site Host: Maureen Funk, Mercer Council Chair
- ✓ **Worth County Library/High School**, Grant City MO (did not connect)
Site Host: Julie Tracy, Holly Baxley

Richard Barrett (Holt), Chair

John Murphy (DeKalb), Vice Chair

Jayla Smith (Daviess), Secretary

State Council, Sallie Jo Potter (Andrew); Sandy Sands, Alternate

Officers April to April/May meeting

Meetings are held the third Thursday of February, May, August and November unless a special called meeting.

Agenda

1. **Call to Order**—Richard Barrett, Chair. John Murphy was thanked for filling at the previous meeting.
2. **Introduction of Guests --None**
3. **Roll Call of Members**

<u>Council Representatives</u> Richard Barrett, Holt Jordan Shifflett, Andrew Sallie Jo Potter, Andrew (State Rep.) Dan Hausman, Buchanan John Murphy, DeKalb Marcia Putnam, Livingston O. Dee Smith, Harrison (ITV) Maureen Funk, Mercer (ITV) John Kilgore, Clinton	<u>Regional Faculty and Staff</u> Jerry Baker, CPD Worth Becky Simpson, CPD Daviess Wilson Majee, CPD Mercer (ITV) Janet Hackert, CPD Harrison (ITV) Karma Metzgar, Regional Director
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4. **Additions or revisions to agenda**

Worth County did not connect via ITV because Julie had a death in the community.
5. **Minutes from previous meeting (Aug. 2011)** (enclosed and posted on the web at http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml) – **John Murphy moved to approve the minutes as mailed. Dan Hausman seconded the motion. Motion carried.**
6. **Program Focus**—*The University of Missouri Extension Strategic Plan*

Discussion pieces—Annual Program Review/Programs, Staffing to meet needs

Karma Metzgar, regional director, reviewed the strategic plan and provided information on participating in the survey. The Annual program review process was highlighted. A PowerPoint was shared on staffing which included maps and photos for each discipline. A survey was conducted on what should be considered in future staffing. Several asked if the PowerPoint would be provided for use for county council or annual meetings. It will be shared through the County Program Directors.
7. **University of Missouri Extension State Council**—Sallie Jo Potter & Sandy Sands, NW Representatives

a. News from your state council

- i. Budget update
- ii. Exploration of funding models for counties—proposed district law—special meeting follow-
- iii. Legislative Day, April 3, 2012
- iv. Other

Sallie Jo said that each state council meeting they have presentations from various extension programs, divisions, etc. and she continues to learn about the breadth and depth of MU Extension, for example:

- **Jay Chism, regional director in the Southwest Region recently described MU Extension's role in the Joplin disaster and recovery.**
- **Osher Lifelong Learning**
- **Ina Linville, 4-H program director—said the goal is to have 12% of the youth in Missouri enrolled in 4-H.**
- **Max Summers, Business Development program had described the Small Business Administration role in Joplin and helping businesses get back in business.**

She said the districting law is a tool/option for counties.

8. Old Business--None

9. New Business--None

a. Other

10. Regional Director Update (handout provided)

- a. Announcements from faculty present
 - i. **. Jerry Baker provided emerging trends in the workforce relating to work styles for different generations.**
- b. Administrative Update
 - i. Reorganization updates
 1. CPD Revitalization Committee recommendations and implementation
 - ii. MU Extension Strategic Plan
 - iii. Budget update—federal, state and local
- c. Cluster meetings proposed with new council chairs/officers Winter 2011
 - i. Suggestions for locations, time, needs/wishes
- d. Position Updates
- e. County Council Agenda Items
 - i. Council Elections
 - ii. County Budgets-- "County Extension Council Assessment Tool for Viability action plans" for at-risk areas. 3-year at-risk action plan tool to overcome risk areas included in the document (e-mailed to CPDs 9/17/11 and 10/2/11)—due 1/31/11
 - iii. County Annual Reports—telling the story of impact
 - iv. County Plan of Work process—
 1. Mid-November--One page summary for each county available
 - v. Review the faculty and staff assigned to program in your county (can be seen from web page)
 - vi. Council Training modules and videos available at:
<http://extension.missouri.edu/extcouncil/training/index.html> --check out the modules on recruiting council members and budgets.
 - vii. Stakeholder relations—on-going!
 - viii. Council Input into Performance Reviews—forms mailed in early 2011 due May 1 or before.
- f. Other

11. **Future Meeting Dates**--quarterly 3rd Thursday of February, May, August and November
 - a. Next Meeting—Feb. 16, 2012—program and agenda suggestions welcome, 7:30 p.m.
 - i. Method—how many ITV locations?—**Princeton and Worth County**
 - ii. **It was suggested to have a program on stress, mental health, etc. Karma will see if those involved with the “Taking Care of You” named program will be available.**
12. **Announcements**

Dan Hausman, Buchanan County council member and member of the AgExpo committee, shared about the proposed AgExpo. Currently they are in the silent fund raising phase to raise \$5 million. They plan to go public with the campaign when they reach \$2.5 million. The land has been secured and you may have noticed signage on east Highway 36 just past Riverside Road. This facility would house extension facilities.
13. **Adjourn—John Murphy moved to adjourn the meeting. Seconded by Marcia Putnam. Meeting adjourned.**

Notes by Karma Metzgar in absence of secretary Jayla Smith