

NW Regional Extension Council—Minutes in Bold

Thursday, May 19, 2011—7:30 p.m.

Locations:

- ✓ **Northwest Region Office**, 706 S. Woodbine, Suite A, St. Joseph, MO
- ✓ **Princeton High School**, 1008 Coleman, Princeton, MO
Site Host: Maureen Funk, Mercer Council Chair
- ✓ **Worth County Library/High School**, Grant City MO
Site Host: Julie Tracy

Richard Barrett (Holt), Chair John Murphy (DeKalb), Vice Chair Jayla Smith (Daviss), Secretary
State Council, Sallie Jo Potter (Andrew); Sandy Sands (at large), Alternate
Officers April to April/May meeting

Meetings are held the third Thursday of February, May, August and November unless a special called meeting.

Agenda

1. **Call to Order**—Richard Barrett, Chair at **7:30 p.m.**
2. **Introduction of Guests**—Barb Casady, MU Extension, Joe Kendrick, MAESTRO program
3. **Roll Call of Members**

<u>Council Representatives</u> Jordan Hubach, Andrew Sallie Jo Potter, Andrew Dan Hausman, Buchanan Donald Miller, Buchanan Jerry Creason, Caldwell Jayla Smith, Daviess John Murphy, DeKalb O. Dee Smith, Harrison Debra Ware, Harrison Richard Barrett, Holt Maureen Funk, Mercer (ITV) Kirk Search, Nodaway Julie Tracy, Worth (ITV) John Meneely, Livingston Wade Buckart, Livingston Sandy Sands, State Council	<u>Regional Faculty and Staff</u> Jerry Baker, CPD Worth Kevin Hanson, CPD, Caldwell/Livingston Connie Neal, Housing Specialist, Grundy Wilson Majee, CPD, Mercer (ITV) Janet Hackert, CPD, Harrison Karma Metzgar, Regional Director Barb Casady, MU Extension Development Joe Kendrick, MAESTRO Extension Associate
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4. **Additions or revisions to agenda**
No additions to the agenda other than allowing for the speakers to present prior to the business meeting.
5. **Minutes from previous meeting (February 2011)** (enclosed and posted on the web at http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml) **John Murphy moved to approve the minutes as mailed. Kirk Search seconded the motion. Motion carried.**
6. **Program Focus**
 - a. **Endowments, Gifts, Distribution Funds—options for investing in the future for local extension programming—Barb Casady**



Barbara Casady
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Each county present received their account balances in their Endowment and Distribution accounts. Information was provided on an additional opportunity to utilize distribution funds for holding investments if an endowment is in place. She provided two handouts:

1. MU Extension Gifts and Endowments
2. Distribution and Endowment Funds held at the University of Missouri

b. **MAESTRO Program**—Joe Kendrick, Extension Associate. The name MAESTRO is the short version of “Missouri Agricultural Energy Saving Team - a Revolutionary Opportunity. **Joe provided information on this program funded by the U.S. Department of Energy and operated by the Missouri Department of Agriculture, University of Missouri and EnSave, Inc. The program offers farm Energy Management Plans, Technical Assistance and Home Energy Audits. Joe can be contacted at kendrickjr@missouri.edu or 573-355-0884.**

7. **University of Missouri Extension State Council**—Sallie Jo Potter & Sandy Sands, NW Representatives

a. **News from your state council**

- i. Budget update
- ii. Exploration of funding models for counties
- iii. 2011 Legislative Day –Feb. 24, 2011 report
- iv. June 24 and 25, 2011 Council to Campus invitation
- v. State Council Bylaws, Regional Council guidance
 1. State Council generally meets 2nd Friday monthly, 9 a.m. to noon in Columbia and with other special events (Leg. Day and Council to Campus for example)
 2. Representative encouraged to attend face to face
 3. Alternates included at Legislative Day, Council to Campus
- vi. Other

Sallie Jo Potter has been able to attend state council since the last regional meeting. She is serving on the CLDC (Council Leadership Development Council team). The next state council meeting is June 23. Regional council chair invited to June 23 state council meeting in Columbia prior to council to campus.—9 a.m. to 4 p.m.

8. **Old Business--None**

9. **New Business**

a. **Election of Officers (serve one year terms April to April/May meeting)**

- i. **Chair—John Murphy nominated Richard Barrett for chair. Jayla Smith seconded the motion. Jerry Creason moved to elect by acclamation. Kirk Search seconded the motion. Motion carried.**
- ii. **Vice-Chair—Donnie Miller moved to retain John Murphy as vice chair and elect by acclamation. Kirk Search seconded the motion. Motion carried.**
- iii. **Secretary—John Murphy moved to retain Jayla Smith as secretary and elect by acclamation. Dan Hausman seconded the motion. Motion carried.**

iv. **State Council Representative and Alternate** --In the year prior to the even calendar year, six (6) State Council members, as well as alternates if the selecting bodies choose, shall be elected in the Northwest, Central, South Central, Southwest and East Central regions, and Jackson County.)

<http://extension.missouri.edu/extcouncil/bylaws.htm#5>

1. Meet monthly, motel, mileage covered
2. Bylaws of state council: <http://extension.missouri.edu/extcouncil/bylaws.htm>

(FYI—Chair and Vice chair will be invited to attend June 23 state council meeting prior to Council to Campus meeting)

State Council Rep (Sallie Jo Potter formally)—Jayla Smith moved to elect Sallie Jo Potter as the state council representative for the Northwest Region. Sandy Sands seconded the motion. Motion carried.

State Council alternate—Kirk Search nominated Sandy Sands and asked that she be elected by acclamation. Jerry Creason seconded the motion. Motion carried.

b. Other--None

10. Regional Director Update (handout with more information will be provided)

- a. Announcements from faculty present
 - i. **Connie Neal spoke of the Healthy Homes training she attended and will be utilizing in programming.**
 - ii. **Kevin Hanson shared of the upcoming county program review process.**
 - iii. **Jerry Baker shared about the MY LOGO media coverage and the on-going Long Term Flood Recovery project in Holt County.**
 - iv. **Janet Hackert and Connie Neal announced they plan to offer the *Matter of Balance—Fall Prevention* program in Trenton this fall.**
 - v. **Wilson Majee shared about the Healthy Lifestyle Initiative project in Mercer County and the grants they have applied for.**
- b. Administrative Update
 - i. Reorganization updates
- c. Cluster meetings proposed with new council chairs/officers Summer 2011
 - i. Suggestions for locations, time, needs/wishes
- d. Budget update—federal, state and local
- e. New MU Extension Webpage format—13 of 15 NW Counties some of first pages to transition. Go to: <http://extension.missouri.edu/> and select your county and then click on *website*. You'll see calendar of events, office location, faculty, services, council information, program information and more!
- f. Position Update—All positions in the NW Region filled!
 - i. Connie Neal, assumed the Housing and Environmental Design Specialist position in Grundy County in April.
 - ii. Nutrition Program Associate position covering Nodaway, Worth and Gentry, Connie Griffith, will start in June.
 - iii. Statewide, approximately 40 positions released for filling, reclassifying or funding through general operations dollars. This affects two NW positions:
 1. Youth program assistant in Grundy/Mercer County approved to reclassify to associate when local funding identified (target July 1, 2011)
 2. Nutrition Specialist in Nodaway County—change from 100% FNEP grant to 75% FNEP and 25% general operating
- g. MU Extension Annual Report—FY 2011 report will feature the NW Region
- h. County Council Agenda Items
 - i. County Plan of Work process—Between April and September—county conducts program review. *Recommended that this be facilitated by faculty outside of the county.* Training provided for CPDs and facilitators.
 - ii. Review the faculty and staff assigned to program in your county (can be seen from web page)
 - iii. Council Training modules and videos available at: <http://extension.missouri.edu/extcouncil/training/index.html>
 - iv. Stakeholder relations—on-going!
- i. Other

11. Future Meeting Dates--quarterly 3rd Thursday of February, May, August and November

- a. Next Meeting—August 18, 2011—program (4-H LIFE), agenda items, 7:30 p.m.
 - i. Method—how many ITV locations? **(It is important if additional sites are needed to request prior to the agenda going out so all are aware of additional sites. We also have to schedule the facilities and ITV with MoreNet several days in advance and coordinate site hosts, etc.)**

12. Announcements--None

13. Adjourn—Donnie Miller moved to adjourn the meeting. Seconded by John Murphy. Motion carried.

Jayla Smith, Secretary