

# NW Regional Extension Council

Meetings are held the third Thursday of February, May, August and November

**Thursday, April 15, 2010—7:30 p.m.—Minutes (in bold)**

## Locations:

- ✓ **Northwest Region Office**, 706 S. Woodbine, Suite A, St. Joseph
- ✓ **Princeton High School**, 1008 Coleman, Princeton, MO  
Site Host--Marsha Shew, Mercer County Extension Chair

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*Richard Barrett (Holt), Chair                      John Murphy (DeKalb), Vice Chair                      Jayla Smith (Daviness), Secretary*  
*State Council, Sandy Sands (at large), Jan Schwarz (Clinton), Alternate*  
*Officers April to April/May meeting)*

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## Agenda with Minutes

1. **Call to Order**—Richard Barrett, Chair

2. **Introduction of Guests**—

*Tony DeLong, county council coordinator and his wife, Jo*  
*Jill Knadler, Administrative Associate in NW Regional Office*

3. **Roll Call of Members**—

**Council Representatives (9 of 15 counties)**

**Sam Carneal, Andrew**  
**Mary Katherine Jarboe, Daviess**  
**Jayla Smith, Daviess**  
**John Murphy, DeKalb**  
**Lannie Harkins, Grundy**  
**David Lucus, Harrison**  
**Richard Barrett, Holt**  
**Marcia Putnam, Livingston**  
**Marsha Shew, Mercer\***  
**Mike Kinman, Nodaway**  
**Sandy Sands, NW State Board Rep.**

**Regional Faculty and Staff**

**Jerry Baker, Worth CPD**  
**Amie Schleicher, Atchison**  
**Wilson Majee, Mercer CPD\***  
**Karma Metzgar, Regional Director**

**\* at Mercer ITV location**

4. **Additions or revisions to agenda --None**

*Note: The Feb. meeting was canceled due to poor weather and other circumstances. This meeting is a combined meeting of February and May.*

5. **Minutes from previous meeting (Nov. 09)** (enclosed and posted on the web at [http://extension.missouri.edu/nwregion/Agendas\\_Minutes/Agenda-Minutes.shtml](http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml))

**Sam Carneal moved to accept the minutes as printed. Marcia Putnam seconded the motion. Motion carried.**

6. **45 Minute Program Feature—Understanding Complex Public Issues—A Look at Issues Affecting Animal Agriculture in Missouri**

Amie Schleicher, NW Region Livestock Specialist, Rock Port  
Member of ALOT cohort (ALOT--Agriculture Leaders of Tomorrow)



7. **University of Missouri Extension State Council**—Sandy Sands, NW Representative and Jan Schwarz, Alternate

a. **News from your state council**

- i. Jan. 27, 2010 Curator Bradley Tour report—**Anita Hampton of the state council has been instrumental in arranging program tours with members of the board of curators. This tour in St. Joseph was effective as well.**
- ii. 2010 and 2011 Budget—update on status—**State budget for FY2011 looking good; FY 2012 not looking so good. Compliment counties on local budgets.**
- iii. 2010 Legislative Day—Tuesday, March 2 report—**several from the region attended and Jan Schwarz able to attend the state council meeting.**
- iv. June 18 and 19 Council to Campus—invitation—12 per region—Challenge goal of minimum of one per county!
- v. Other –**With term limits, it will be important to keep legislators and candidates for elected office informed of MU extension programming.**

**Tony Delong reported on the updated “stakeholder relations” web pages for councils as well as faculty and staff. He said it is important for council members and program participants to communicate with legislators about extension’s value and programming. He encouraged participation in the June Council to Campus. A resolution thanking county commissioners has been prepared and will be distributed to the CPDs. Councils encouraged to make local presentations.**

8. **Old Business--None**

9. **New Business**

a. **Election of Officers (serve one year terms April to April/May meeting)**

i. **Chair**

**John Murphy nominated Dick Barrett for Chair and moved that nominations cease. Mary Katherine Jarboe seconded the motion. Motion carried.**

ii. **Vice-Chair**

**Mary Katherine Jarboe nominated John Murphy for Vice-Chair and moved that nominations cease. Sam Carneal seconded the motion. Motion carried.**

iii. **Secretary**

**John Murphy nominated Jayla Smith for secretary and moved that nominations cease. Mary Katherine Jarboe seconded the motion. Motion carried.**

- iv. **State Council Representative and Alternate (2010 to 2012)** (In the year prior to the even calendar year, six (6) State Council members, as well as alternates if the selecting bodies choose, shall be elected in the Northwest, Central, South Central, Southwest and East Central regions, and Jackson County.)

<http://extension.missouri.edu/extcouncil/bylaws.htm#5>

1. Meet monthly, motel, mileage covered
2. Bylaws of state council:

<http://extension.missouri.edu/extcouncil/bylaws.htm>

**Jayla Smith nominated Sandy Sands as the State Council Representative. John Murphy seconded the motion. Motion carried.**

**Jayla Smith nominated Jan Schwarz as the Alternate State Council Representative. John Murphy seconded the motion. Motion carried.**

- b. **Stakeholder Relations Plans—Discussion was held regarding holding a candidate forum and/or a program showcase targeted for key elected positions in the region. John Murphy suggested a post primary event and possibly combine forum and showcase. Jayla smith moved that John Murphy and Sandy Sands represent the regional council on a planning team. Sam Carneal seconded the motion. Motion carried.**
- c. **Other—Jerry Baker, Community Development Specialist, provided handouts with information on Census return percentages by county; Missouri education funding; and a map on the governorship elections in the U.S.**

**10. Regional Director Update** (handout with more information will be provided)

- a. Administrative Update
- b. Showcase opportunities (Stakeholder Relations)
  - i. January—mini-tour for Curator David R. Bradley, Jr.
  - ii. Summer/Fall 2010—host candidate forum—suggestions on format, candidates, location?
  - iii. Program Showcase by region, counties or county clusters?
  - iv. Pride Points—Northwest Program “gems”
- c. Prioritizing Positions—position and program updates
  - i. Released for filling--update
    - 1. Extension Associate/Family Nutrition Education Program Manager—grant funded, posted Nov. 12. Sara Brooke started on March 16.
    - 2. Administrative Associate in the regional office, which has been vacant since July, was released for fill. Jill Knadler will begin on April 9.
    - 3. Accepting applications for the Housing and Environmental Design Specialist position in Grundy County, which was vacated when Dave Davis retired in September. We continue to accept and review applications.
  - ii. Positions which remains frozen
    - 1. Nutrition and Health Education Specialist—Karen From has announced resignation effective November 6, 2009.
- d. Council Training modules and videos available at:  
<http://extension.missouri.edu/extcouncil/training/index.html>
- e. Thank you—county budget support, annual reports, programming support
- f. Performance Reviews—council input needed by May 1.
- g. Emergency Plans for County Offices
- h. County Credit Card Acceptance Options—has your county responded? (Due April 30<sup>th</sup>)
- i. Other

**11. Future Meeting Dates--quarterly 3<sup>rd</sup> Thursday of February, May, August and November**

- a. Next Meeting—Aug. 19, 2010—program, agenda items -**The Business Development Program will be the program feature.**
  - i. Method—how many ITV locations?—**Princeton and St. Joseph**

**12. Adjourn**

**Sam Carneal moved to adjourn the meeting until 7:30 p.m. on Thursday, August 19. Motion seconded by Mary Katherine Jarboe. Motion carried.**

**Minutes by Jayla Smith**