

NW Regional Extension Council

July 20, 2006 Agenda

7:30 p.m., Hundley-Whaley Learning Discovery Center
1109 S. Birch, Albany MO

(minutes in bold)

1. **Call to Order**—Kendall Misemer, Chair
 - a. **In absence of secretary, minutes kept by Karma Metzgar**
2. **Introduction of Guests**
3. **Roll Call of Members**
 - a. **Members in attendance responded with the county they represented for the benefit of Mr. Snider.**

Council Representatives (6 counties)

Richard Barrett, Holt

Tom Hare, Andrew

Leon Hicks, Harrison

Kendell Misemer, Gentry

John Murphy, DeKalb

Jayla Smith, Daviess

Sandy Sands, NW State Council Rep.

Regional Faculty and Staff

Jim Snider, Columbia

Jerry Baker, Worth County CPD

Janet Hackert, Harrison County CPD

Jim Humphrey, Andrew County

Don Miller, Buchanan County CPD

Karma Metzgar, Regional Director

4. **30-45 Minute Program Feature**—*Stakeholder Relations*



Jim Snider, Assistant Vice President Government Relations
University of Missouri System—Columbia

Jim shared information regarding higher education financing and how important it is for council members to communicate with stakeholders. He referred to the CLDC Stakeholder module (Council Leadership Development Committee) for council members on the web at <http://extension.missouri.edu/staff/stakeholders/> and <http://extension.missouri.edu/extcouncil/stakemod.htm>. He also provided Impact sheets for the 12th and 34th State Senatorial Districts, and the 6th Congressional District. <http://www.umsystem.edu/ums/departments/gr/datasheets/>

5. **Additions or revisions to agenda (none)**
6. **Minutes from previous meeting (enclosed and posted at http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml John Murphy moved to approve the minutes as mailed. Jayla Smith seconded the motion. Motion carried.**
7. **University of Missouri Extension State Council Board**—Sandy Sands, NW Representative
 - a. **Council to Campus Day report from Jayla Smith (Sunshine Law information) **The June Council to Campus event has been reported as an excellent conference to become acquainted with campus. Sandy asked Jayla Smith to comment as she represented the region. Jayla said there were good speakers and tours. Lodging was provided in the new dorms. One of the sessions was on the Sunshine Law—handouts were provided on the “10 top things to know about the Sunshine Law” (<http://ago.missouri.gov/sunshinelaw/topten.htm>). A copy of the 2004 edition of the law was provided to those attending.****
 - b. **Other**
 - i. **The state council met twice in June and will not have a meeting until August.**

- ii. **The Vice Provost Director of Extension search committee is proceeding with interviews.**
- iii. **Higher education funding is crucial for extension. Further reference made to the importance of Jim Snider's comments earlier in the evening. Best way to contact legislatures:**
 - 1. **regular mail**
 - 2. **phone call**
 - 3. **personal contact**
 - 4. **avoid e-mail—too impersonal**

8. Regional Director Update

- a. County Plan of Work (handout regional *executive summary of POW*) **available on the web at <http://extension.missouri.edu/nwregion>**
- b. Civil Rights Review and Responsibilities –**Missouri has just completed a federal audit. It is important to maintain records of programming and participation.**
- c. Program Coverage—position updates
 - i. Filled
 - 1. Horticulture (Davies)—Tim Baker, transferring from Dunklin County Sept. 1
 - ii. Released for filling
 - 1. Business Development (Holt) (reviewing candidates)
 - 2. Agronomy—Worth has voted to have the position located elsewhere due to financial concerns. In reviewing the program coverage maps, needs, county finances, etc. recommending Harrison County. Currently in discussions with Harrison County. (Advertise August?) **Jayla moved that the regional council supports relocating the Agronomy position to Harrison County. Leon Hicks seconded the motion. Motion carried.**
 - iii. Youth Program Assistant/Associate Resource Allocation and Staffing Model Regional Considerations (handouts & discussion) **handouts available at <http://extension.missour.edu/staff/allocations/index.html>. Feedback was obtained on items for the committee to consider when developing the region's youth staffing model as well as questions. (no priorities, only suggestions)**
 - 1. **Is cost-share a reality?**
 - 2. **At what levels can we fund positions?**
 - 3. **Can we leave positions as is?**
 - 4. **Should/could current staff gain benefits by adding hours?**
 - 5. **Could staff employment arrangements be designed to realign same hours by adding same in other counties?**
 - 6. **Planning and number of positions relational to funding by counties.**
 - 7. **Percent of county funding—match so it is equitable to each county's contribution(s).**
 - 8. **Consider private, corporate, or other outside funding opportunities.**
 - 9. **Evaluate current 4-H County memberships and potential.**
 - 10. **Consider how activities will be coordinated.**
- d. Other Administrative News--none

9. Old Business--none

10. New Business—none

11. Future Meeting Dates--quarterly 3rd Thursday of Jan., April, July and October.

- a. **October 19th**—Program Feature--Resource Development—Barb Casady, Director of Development, University of Missouri Extension will speak. Location?
 - i. **Tom Hare moved the meeting be held in St. Joseph. Richard Barrett seconded the motion. Motion carried. The location will be in the meeting notice.**
- b. **January 18th, 2007**

12. Adjourn—John Murphy moved the meeting adjourn. Leon Hicks seconded the motion. Motion carried.

13. Jayla Smith was thanked for providing the warm apple, cherry and peach cobblers.