

NW Regional Extension Council—Minutes in Bold

Richard Barrett (Holt), Chair

John Murphy (DeKalb), Vice Chair

Jayla Smith (Daviess), Secretary

State Council, Sandy Sands (at large), Jan Schwarz (Clinton), Alternate

Officers April to April/May meeting)

Meetings are held the third Thursday of February, May, August and November unless a special called meeting.

Thursday, February 17, 2011—7:00 p.m.

Northwest Regional Office, 706 S. Woodbine Rd., Suite A, St. Joseph MO 64507

(ITV from Princeton is NOT available for this meeting due to technical difficulties)

Agenda

1. Call to Order—John Murphy, Vice Chair

2. Introduction of Guests

3. Roll Call of Members

Council Representatives

Jerry Creason, Caldwell

Lannie Harkins, Grundy (Adobe)

Kendell Misemer, Gentry

John Murphy, DeKalb

Kirk Search, Nodaway

Dale Thomas, Livingston

Jayla Smith, Daviess

Sandy Sands, State Council

Regional Faculty and Staff

Becky Simpson, CPD, Daviess

Jim Crawford, CPD, Atchison

Kevin Hansen, CPD, Caldwell/Livingston

Tim Baker, CPD, Grundy (Adobe)

Jacket Hackert, CPD, Harrison

Jerry Baker, CPD, Worth

Wilson Majee, CPD, Mercer (Adobe)

Karma Metzgar, Regional Director

4. Additions or revisions to agenda

We will not have the MAESTRO program this evening due to a family illness and will try to reschedule it for the future.

Jerry Creason moved to accept the revised agenda. Motion seconded by Kirk Search. Motion carried.

5. Minutes from previous meeting (December 2010) (enclosed and posted on the web at http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml) **Sandy Sands moved to approve the minutes as mailed. Jayla Smith seconded the motion. Motion carried.**

6. Program Focus

- a. Agriculture Business Programming in the Region—Kevin Hansen, Ag. Business Specialist. The Ag Business team in the NW Region includes Randa Doty, Bob Kelly and Kevin Hansen.



Randa covers: Atchison, Nodaway, Worth, Gentry and Harrison Counties

Bob covers: Holt, Andrew, Buchanan, DeKalb and Clinton Counties

Kevin covers: Mercer, Grundy, Daviess, Caldwell and Livingston

Counties

Kevin presented an informative program on Ag Business Specialists: Our Role to Your Profitability. He described the different named programs, their focus and how the programming is offered.

7. University of Missouri Extension State Council—Sandy Sands, NW Representatives

a. News from your state council

- i. Jan Schwarz has resigned from the regional council and state council role (January, 2011)
- ii. Budget update
- iii. Exploration of funding models for counties
- iv. 2011 Legislative Day -Feb. 24, 2011
- v. June 24 and 25, 2011 Council to Campus
- vi. State Council Bylaws, Regional Council guidance
 1. State Council generally meets 2nd Friday monthly, 9 a.m. to noon in Columbia and with other special events (Leg. Day and Council to Campus for example)
 2. Representative and Alternate attendance encouraged face to face
- vii. Other

The Northwest Region has productive relationship with legislators. The state council is exploring tools to help councils with effective program delivery. More information will be available later.

8. Old Business

- a. State Council Representative and Alternate (tabled in August)—Jan Schwarz, Clinton County, has resigned from the council, regional and state council roles to focus on her education. *We need to identify someone who can attend the face-to-face meetings. February meeting is Feb. 23/24 with Legislative Day. Sandy has meeting details.***

Several individuals were identified as possibilities with council members present to make contacts. (Sallie Jo Potter, Andrew County accepted). Jayla Smith indicated she would be available during the summer.

9. New Business--None

10. Regional Director Update

Faculty members attending the meeting announced about upcoming programming:

- **Tim Baker—Master Gardener series beginning**
 - **Janet Hackert—Taking Care of You new offering**
 - **Wilson Majee—Fence Law program offered by ITV**
 - **Jim Crawford—Energy conservation workshops, Graves-Chapple Farm annual report**
 - **Becky Simpson—Livestock Selection workshop for 4-H; Water Festivals and 4-H Camp counselor selection and community service project at camp**
 - **Kevin Hansen—Annie's Program**
 - **Jerry Baker—Sunshine Law and elected boards, local government days**
- a. Administrative Update (handout with more information was provided)
 - b. Congratulations on county budgets—2 increases and 13 no change—net 1% increase for the region.
 - c. Council Input into Performance Reviews—forms due 5/1/11.
 - d. Cluster meetings proposed with new council chairs/officers March/April 2011
 - e. Budgets—state and local
 - f. Prioritizing Positions—position and program updates
 - i. Nutrition and Health Education Specialist—Kelli Wilmes began January 2011.

- ii. Nutrition Program Associate position covering Nodaway, Worth and Gentry has been filled. Candidate will start in June. **(Connie Griffith)**
- iii. Housing and Environmental Design Specialist position in Grundy County vacant since Sept. 2009. Position was offered and declined. We continue to accept and review applications.
- iv. On Feb. 1, Rick Smith began the 4-H LIFE Mentoring Program Educator (Extension Associate) position and now will be based out of the Buchanan County Office. In this position, he will be transiting the 4-H LIFE program to a volunteer led model at the Chillicothe Correctional Center, and is building relationships to be able to introduce the program to other correctional facilities. This position is grant funded for up to 14 months with National 4-H Council Mentoring Program funds. Don Miller, Human Development Specialist, will be Rick's supervisor for this expanded grant opportunity.
- v. On Feb. 7, Elizabeth Richards begins in the 4-H LIFE Youth Program Associate (YPA) role at .60 FTE through September 30, 2011. She is working on a Department of Corrections contract titled MU Extension Family Reunification Project. Jessica Trussell, Human Development Specialist will be her supervisor as this program is implemented in the Vandalia and Chillicothe Correctional Centers.
- g. County Council Agenda Items
 - i. Annual meetings during February and March.
 - ii. 2010 Annual Reports were due Feb. 1, 2011.
 - iii. County Plan of Work process—heads up regarding process to be introduced.
 - iv. Council Training modules and videos available at:
<http://extension.missouri.edu/extcouncil/training/index.html>
 - v. Stakeholder relations—on-going!
- h. Programming Initiatives
- i. Other

11. Future Meeting Dates--quarterly 3rd Thursday of February, May, August and November

- a. Next Meeting—May 19, 2011—program, agenda items, 7:30 p.m.
 - i. Method—how many ITV locations?

12. Announcements--None

13. Adjourn—Sandy Sands moved to adjourn the meeting. Seconded by Jerry Creason. Motion carried.

Jayla Smith, Secretary