

NW Regional Extension Council

August 16, 2007 Agenda **with minutes in bold**

7:30 p.m., Northwest Region Office

706 S. Woodbine, Suite A, St. Joseph

Kendell Misemer, Chair

John Murphy, Vice Chair

Becky Dalbey, Secretary

(Officers April to April/May meeting)

Refreshments provided

1) **Call to Order**—Kendall Misemer, Chair

2) **Introduction of Guests**

Sharon Murphy was a guest attending with John.

3) **Roll Call of Members**

Council Representatives

Kenneth Vogt, Andrew

Bud Motsinger, Caldwell

Ray Schwarz, Clinton

Jayla Smith, Daviess

Mary Jo Hayter, DeKalb

John Murphy, DeKalb

Kendell Misemer, Gentry

Lois Turner, Livingston

Becky Dalbey, Nodaway

Sandy Sands, NW State Board Representative

Regional Faculty and Staff

Jim Crawford, CPD Atchison

Debbie Davis, CPD Clinton

Becky Simpson, CPD Daviess

Janet Hackert, CPD Harrison

Jerry Baker, CPD Worth

Karma Metzgar, Regional Director

4) **Additions or revisions to agenda--none**

5) **Minutes from previous meeting (enclosed and posted on the web at**

http://extension.missouri.edu/nwregion/Agendas_Minutes/Agenda-Minutes.shtml)

John Murphy moved to accept the minutes as printed. Jayla Smith seconded the motion. Motion carried.

6) **University of Missouri Extension State Council Board—Sandy Sands, NW Representative**

a) News from the state council

- **Sandy has been participating in board meetings by conference call.**
- **The state council is examining realignment of staffing.**
- **Attendance at the Council to Campus event in June had one NW attendee from Mercer County.**

7) **Regional Director Update**

a) Program Coverage—position updates

i) **Ag Business—Nodaway**

(1) Posted in late June. Had an Employee First candidate. Interviews have been conducted. Working with Human Resources on next step.

ii) **4-H Youth Development—Livingston County**

(1) Posted in late June and had no Employee First candidates.

- (2) Position is on hold pending strategic review due to *Compete Missouri* (letter attached that should have been forwarded to you by CPD in July)
- (3) I continue to probe status on the strategic review process and timeline.
- iii) **Agronomy—Harrison**
 - (1) Candidate materials have been reviewed again.
 - (2) Interviews are being scheduled for September (trying to coordinate dates and locations in between MU field days)
 - (3) Because we had already interviewed previously, this position has been allowed to move forward.
- iv) **Youth Program Assistant—Worth**
 - (1) Karla Parman has submitted her resignation effective 8/31/07 and is retiring.
 - (2) NW Region YPA Allocation plan needs to be accepted before campus will consider filling YPA positions.
 - (3) RD will work with the council and CPD on implementing the plan's guidelines and paperwork.
 - (4) Note—this same process would also hold true if the new YPA positions are endorsed.
- b) Youth Program Assistant/Associate Resource Allocation and Staffing Model Regional Considerations (see **New business**)
- c) Other Administrative News
 - i) **Lewis and Clark Initiative—MOHELA sales**
 - (1) Hundley-Whaley Research Center and Graves-Chapple Farm both were recipients for capital improvements. Lawsuit filed could affect on Sept. start dates. Jim Crawford shared an overview of the plans at Graves-Chapple Farm to make it a “green” farm.
 - ii) **Dates to note**
 - (1) **Regional Faculty Meetings are the 3rd Tuesday of each month.**
 - (a) September—assisting with the Hundley-Whaley Youth Field Day
 - (b) October—Diversity Training (everyone) and an update from the Small Business Development Centers and the Business Development Program. The meeting will include secretaries, program assistants and specialists. Training topic will be on affirmative action and diversity. Our USDA audit stressed annual training for all employees.
 - (c) November—Media update from Frank Fillo—Extension Communications Group; and presentation by Sharon Gulick on the eXceed program (Extension Community Economic and Entrepreneurial Development)
 - (2) **Aug. 31, 2008—Show your Tiger Spirit on College Colors Day! Offices are encouraged to decorate their offices in lack and gold and submit a picture for a contest held statewide.**
 - (3) **Feb-March 2008—Dr. Ouart may attend select annual meetings in the region. Dates have been submitted if CPDs responded.**
 - (4) **March 5, 2008 Legislative Day**
 - (5) **Aug. 11, 2008 50th State Fair Farm Family Day, Sedalia**

8) Old Business--None

9) New Business

a) Election of Officers

- i) Kenneth Vogt moved to elect Becky Dalbey Secretary and to re-elect the present chair (Kendell) and vice-chair (John). Motion seconded by Bud Motsinger. Motion Carried.**

b) Review Bylaws

- i) Tony DeLong, State County Council Coordinator had suggests the by-laws be reviewed and updated. The President appointed a committee to review the bylaws and report at a future meeting--Jayla Smith, Kendell Misemer and Jerry Baker with Sandy and Karma providing input. Basically they need to be brought up-to-date with the current language.**

c) Youth Program Staffing Model for Northwest Region

- i) The proposal was presented by handout (enclosed) and with questions and answers. Jayla Smith moved to support the Youth Program position principles as presented. John seconded the motion. Discussion included how much each county would have to come up with as county budgets are tight. Implementation plan reviewed on last page. Following discussion, motion carried. Karma will present to campus for final approval.**

10) Future Meeting Dates--quarterly 3rd Thursday of May, Aug and October. (changed from Jan. April and July due to scheduling conflicts)

a) Affirm or revise dates

- i) October 18, 2007—program and location suggestion.**
(1) Decision was to meet on November 15, 2007 for the next meeting at the regional office.
- ii) 2008 meeting dates**
(1) Consensus was to continue with the months we met in 2007--February, May, August and November.

11) Announcements-- Field Days--28th of August at Graves-Chapple with groundbreaking at 11:30; Hundley-Whaley in Albany on Sept. 5th.

12) Adjourn--Bud and Kenneth moved to adjourn the meeting. Mary Jo seconded the motion. Motion adjourned at 8:58 p.m.

Becky Dalbey, Secretary