

Northwest Missouri Regional Council Meeting
Farm Services Credit Building
Riverside Road & Highway 36, St. Joseph, MO
January 15, 2004 – Minutes

Kendell Misemer*
Chairman
Gentry County

Randy Cole*
Vice President
Andrew County

Becky Dalbey*
Secretary
Nodaway County

Karma Metzgar*
Ex officio
Regional Director

Sandy Sands*
MECCLC Representative
Kansas City

Tony DeLong
MECCLC Chair
Columbia

John Cowger, Andrew*
Mary Salmond, Atchison*
Debra Brownell, Buchanan
Jerry Creason, Caldwell
Bud Motsinger, Caldwell
Terry Mathena, Clinton*
Dwayne Groebe, Clinton
Jayla Smith, Daviess*
John Murphy, DeKalb*
Don Altes, Grundy
Charles Crabtree, Harrison
Leon Hicks, Harrison*
Greg Biermann, Holt
Tom Hare, Holt*
Marcia Putnam, Livingston
Marcia Parkhurst, Mercer
Richard Groves, Nodaway*
Don Null, Worth*

Carol West*
Administrative Associate
Regional Office

* Indicates those present

- 1) **Call to Order:** Kendall Misemer, Chair Time: 7:42 p.m.
- 2) **Introduction of UM/UOE Staff:** Ron Walker, Debbie Davis, Becky Travnichek, Jim Crawford, Janet Hackert, Bob Kelly,
- 3) **Additions or Deletions to Agenda** - None
- 4) **Minutes:** October 16, 2003 – Becky Dalbey
Posted on the WEB at
<http://outreach.missouri.edu/nwregion/10-16-03%20RC%20Minutes.pdf>

Motion to Approve by: John Murphy **Seconded by:** Jayla Smith

- 5) **MECCLC Board Report:** Sandy Sands
The minutes of the board meeting were distributed to attendees. The January meeting was canceled and will resume in February. There will be a name change for University Outreach/Extension but confirmation of the new name has not been released. New leadership in Columbia will be focusing more on programming and marketing Extension, with results on outcome and evaluation.
 - a) 2004 Legislative Day Display
If council members are planning on attending Legislative Day they should contact Sandy Sands so they can be added to the agenda for the MECCLC meeting. She would like as many council members as possible from our region involved.
 - b) Extension Week
Extension Week will not be just one week this year but the entire month of May.
- 6) **Regional Director Update**
 - a) Forward 04-05 Regional Council Representatives name to RO
As soon as council elections have been completed, please forward the name and mailing address of the new or remaining regional council representatives to the regional office. We want to make sure they are on the list for the April 15 meeting.
 - b) Sharing of Awards and Recognition received by faculty and staff
 - c) Communication regarding specialist travel requests to counties
Clinton county has asked for additional information to be supplied to the council when traveling into their county to do programming and/or activities. A new travel form was distributed to those in attendance at the meeting. For use in 2004

- d) Region County and Staffing Status
Four (4) staff vacancies in the region have been filled. February 2, 2004, two (2) new Agronomists will attend orientation in Columbia and begin working in Worth and Holt Counties respectfully.

The Nodaway County Nutrition position reopened January 13. There will be an attempt to recruit candidates at the national conference in March.

- e) MU/UOE Consolidation Update
Karma provided a list of the Consolidation Team members and noted they are moving forward with *deliberate speed*. A new Extension logo should be announced within the near future. Lincoln University will no longer be a part of the Extension logo. Please check out the website for updates on the consolidation process and announcements.
<http://outreach.missouri.edu/about/merger/index.shtml>

Dr. Henderson and the Consolidation Team will be reviewing staffing plans and positions based on program needs statewide.

7) Committees

- a) Regional Rolling Resource (Staffing) Committee Report & Considerations
- i) Staffing priorities/suggestions for next round of specialist positions
Reviewed guiding principles, reviewed county maps with possible changes to the current staffing plan. What are the critical positions to fill and what 4 or 5 will need to be eliminated? Counties should submit budget verification forms and council minutes to the regional office and work with the RD if they want to change a position.
 - ii) Tom Hare and Kendell Misemer will join the committee as representatives of the Regional Council.
- b) Regional Council Leadership Development Team
- i) October training for team is Feb. at Buchanan County office. Participants were challenged to use the training notebook at each month's council meeting. Look for new modules every three months to update notebook.
 - ii) Team conducted training via "Centra" on council elections on Nov. 3
 - iii) Notebooks distributed in December to CPD and council chair. Also on the web at:
<http://outreach.missouri.edu/extcouncil/training/index.html>

Remember to use the *New Council Member Orientation Manual* (distributed last year) with newly elected council members.

8) Old Business

- a) Youth Program Development staffing proposals
Richard Groves, council member, made the Nodaway proposal. Ron Walker, Youth Specialist, made the Buchanan and Mercer & Grundy proposals.

Motion by John Murphy to move forward with all proposals, including Worth County with Nodaway County if the councils can work out the details.

Second by Jayla Smith. All approved.

9) New Business

a) Dates of regional council meetings for 2004 to be held the third Thursday of April, July, October, and January, at the Farm Credit Building, St. Joseph, MO, beginning at 7:30 p.m.
Dates will be: April 15, July 15, October 21, and January 20, 2005

b) Officer nominations committee

No one offered to serve on the committee so it was decided that nominations would be accepted from the floor at the April meeting.

c) Bylaws committee

It was suggested that an amendment to the by-laws be made to do a telephone vote and/or phone conference. To be reviewed before the next meeting and presented to the council for a vote.

10) Announcements:

a) Next Meeting, Thursday, **April 15, 2004, 7:30 p.m.**, St. Joseph Farm Credit.

b) Refreshments

i) Jim Crawford and Mary Salmond from Atchison County

ii) Agenda Items—election of officers

11) Adjournment

Motion by: John Murphy Seconded by: Jayla Smith Time: 10 p.m.

Minutes approved: _____