



Sample Letter to 4-H LIFE Caregiver

Date

Caregiver

Address

City, State Zip

Dear Caregiver,

In each county of Missouri, there are 4-H youth programs available to you. 4-H programs are part of the University of Missouri Extension.

I wanted to send contact information for the 4-H youth specialist in your home county. Feel free to contact this person to find out about clubs, afterschool programs, camps, and conferences just for 4-H members like you. The 4-H youth specialist will be glad to talk with you and give you any information you need.

The youth specialist for Name of County is:

Name, 4-H youth specialist

University of Missouri Extension

Address

City, State Zip

Phone:

Email:

I am here to help, so please do not hesitate to contact me by phone number or e-mail email address.

Sincerely,

Name

Title

Organization

Enclosure: About University of Missouri Extension